

The Annual Quality Assurance Report (AQAR) of the IQAC

2012-13

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

DR. MADHUMITA DAS

Mobile:

9674163721

IQAC e-mail address:

gcmcollege@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

EC/34/043

1.4 NAAC Executive Committee No. & Date:

EC/B&B/1, dated 04.11.2004

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.gcmcollege.net

Web-link of the AQAR:

www.gcmcollege.net/AQAR 2012-13

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		Nov' 2004	5 YEARS
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

14.03.2005

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR (2011-12) (02/11/2015)
- ii. AQAR (2012-13) (02/11/2015)
- iii. AQAR (2013-14) (02/11/2015)
- iv. AQAR (2014-15) (02/11/2015)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI) / NCTE

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

N. A

1.12 Name of the Affiliating University (for the Colleges)

WEST BENGAL STATE UNIVERSITY,
BARASAT

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text" value="NCTE Recognition"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="4"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="4"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="10"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="27"/>

2.10 No. of IQAC meetings held 02

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Institutional level Seminar "Inclusive Education - dream to reality by Dr. Parimal Bera on 08.09.2012.

2.14 Significant Activities and contributions made by IQAC

1.Seminars (2), 2. Exhibition on Teaching Aids, 3.Excursion, 4. Cultural Competition, 5. Re-Union collaboration with Alumni, 6. Different community Outreach Programmes. 7. Inter college Foot Ball Match between our college and Mahabodhi College of Education, Champapukur. 8. Cultural exchange programme with Madhyamgram B. Ed. College. 9. Community Outreach programme (Blood Donation Camp). 10. Adoption of different evaluation techniques. 11. To judge the quality of teaching during internship. 12. To review the B. Ed. Syllabus. 13. Inter college cultural competition with Satya Priya Roy College of Education. 14. Institutional level Seminar "Inclusive Education - dream to reality

Plan of Action	Achievements
Seminar, Community out reach programme, Development of curriculum,	90 % in all programmes.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the detail list of the action taken

1. Institution level Seminar – review of new B. Ed. Curriculum.
2. Preparation of teaching aids for different method subjects with low cost materials .
3. Exhibition on Teaching Learning Materials (T.L.M).
4. Educational Excursion.
5. Observation of memorable days (Independent Day, Republic Day, Teachers’ Day, Gopal Chandra Memorial Day, Rabindra Jayanti, World Environment Day, Plantation etc).
6. Annual Picnic.
7. Annual Sports.
8. Blood Donation Camp, Cleaning the College Campus.
9. Re-Union collaboration with Alumni Association.
10. Cultural Competition.
11. Inclusive Education – dream to reality.
12. Inter college football match with R.K.S.S.M – Belur.
13. Annual Function and prize distribution.
14. Nabin Baran – New comer students.
15. Publication of Eshana Patrika – Student Magazine.

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1 (General)	-	-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	1.IGNOU B.ED	1. Primary Teachers Training (ODL)		N. A
Total	2	1		N. A
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options- Elective Options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2 (two semester
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Revision is done by WBSU as per NCTE guideline.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	4		4		

2.2 No. of permanent faculty with Ph.D.

4

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors / Principal		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	3	4	0	0	1	0	0	4	4

2.4 No. of Guest and Visiting faculty and Temporary faculty

CWTT - 2

PTT - 2

GUEST/PART TIME - 7

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Improvised Teaching Aids, 2. Class Seminar, 3. Self Evaluation, 4. Use of Projector

2.7 Total No. of actual teaching days

during this academic year

207

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University norm

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

7

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Ed.	100		100			

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- A. Monitor the students , 1. Attendance, 2. Participation in different co-curricular activities
 B. Evaluate the students 1. Class Seminar, 2. Test, 3. Semester, 4. CCE.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	No
UGC – Faculty Improvement Programme	1
HRD programmes	No
Orientation programmes	No.
Faculty exchange programme (IGNOU)	3
Staff training conducted by the university	No
Staff training conducted by other institutions	No
Summer/Winter schools, Workshops, Seminar, etc.	15
Others (Exhibition on Teaching Aids)	All Faculty Members

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	0	0	0
Technical Staff	2	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has taken initiative in promoting research climate in the institution. Our Teacher-in-Charge is an Associate Supervisor of C.U. in the Department of Education . He supervised Research Fellows. Sanctioning leave for PH.D. course of our faculty. An Educational Journal ‘Educatum’ is published having ISSN No. 0975- Encouragement is given to the Faculties and Scholar for publication

3.2 Details regarding major projects : No

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects – Minor Project

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	97,000/ 98,500/-	Yes Yet to be
Outlay in Rs. Lakhs				

3.4 Details on research publications – Journal Educatum (ISSN No. 0975)

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects (U.G.C)	1.5 YR	UGC	98,500/-	59,250/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	1.5 YR		98,500/-	59,250/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from – No.

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of Conferences/Seminar/Guest Lecture organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year No.

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1

3

3.19 No. of Ph.D. awarded by faculty from the Institution

No

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) : Nil

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: No.

University level State level

National level International level

3.22 No. of students participated in NCC events: N. A

University level State level

National level International level

3.23 No. of Awards won in NSS: N. A

University level State level

National level International level

3.24 No. of Awards won in NCC: N. A

University level State level

National level International level

3.25 No. of Extension activities organized :

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Guidance for Research to the students under the supervision of Teacher-in-Charge.
- Library facilities to the Teachers of different colleges and Scholars.
- Publication of a Journal.
- Publication of College Magazine
- Different Community Outreach programme : i) Blood Donation Camp, ii) Cleaning of College campus, iii) Distribution of Fruits to Patient of Matri Sadan- NBM, iv) Educational Excursion, v) Celebration of Rakhi Bandhan Utsav, Plantation.

- Cultural Exchange programme with Madhyamgram B. Ed. College.
- Distribution of Fruits to The Patients of Matri Sadan, N.B. Municipality
- Recommendation of the students for employment in different schools & colleges.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1417.62 sqm	843.91 sqm	UGC	2260.53 sqm
Class rooms	5			5
Laboratories	7			7
Seminar Halls		1	UGC	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		30	UGC	30
Value of the equipment purchased during the year (Rs. in Lakhs)		7.11 lacs approx	UGC	8.93 lacs approx
Others – Furniture		1.15 lacs approx	College	

4.2 Computerization of administration and library

Library is computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books			47	6,088	83	15,900
Reference Books			13	4,4995	100	14,778
e-Books			N- List	5,000		
Journals			10	10,745	11	10,238
e-Journals						
Digital Database					2	2,000
CD & Video					12	600
Others (specify)	Stationeries			2,879		
	Pest Control			860		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	7		1	2		2	2	
Added	16	7	2	6			1	
Total	23	7	3	8		2	3	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

All facilities are available in the Library i.e networking, e-resources online access database access etc. The authority tries to upgrade the library along with ICT development.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.568
ii) Campus Infrastructure and facilities	3.246 approx
iii) Equipments	.919 approx
iv) Others	0.0086
Total :	4.742 approx

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. To encourage the students to use library & internet facility.
2. To encourage the students to participate in seminar, games & sports.
3. To encourage the students to prepare improvised apparatus.
4. To encourage the students for joining M.Ed, M.A (Education course).
5. To encourage the students to take part in different competitive exam in the field of education.
6. To encourage the students to participate in NET/TET/ SET related examinations.
7. Computer lab facilities to the students, teachers (our college & neighbouring colleges), scholars etc. for enhancing awareness.

5.2 Efforts made by the institution for tracking the progression

1. Attendance, 2. Supervision during internship, 3. Continuous Comprehensive Evaluation, 4. Internal valuation, 5. Tutorial Classes, 6. Remedial Classes, 7. Seminar presentation etc.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100			

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
		46			54

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
56	33	6	2	3	100	52	32	7	5	4	100

Demand ratio 100 Dropout % 0

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for SSC exam is given by the local faculties of our institution on Sundays & other holidays including puja holidays

No. of students beneficiaries

10

5.5 No. of students qualified in these examinations : A few students qualified but data's are not available

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Our faculties including Ex-Principal guide our students in academic as well as vocational side.

No. of students benefitted

5.7 Details of campus placement : No campus placement takes place in the institution

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			5

5.8 Details of gender sensitization programmes

Debate is organised on the issue of sexual harassment (intra college).

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events:
 no University level sports event took place in the year 2012-13.

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	10,000
Financial support from government	No data	
Financial support from other sources - UGC	26	53,860
Number of students who received International/ National recognitions	Nil	

5.11 Student organised / initiatives : Institution level exhibition is organised.

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : No

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : The vision of our institution is to produce good academics, administrator, sympathetic, unbiased, honest, efficient, active, responsible, non- superstitious teachers.

Mission :

- i) To become a centre of Excellence as a Teachers' Training Institute.
- ii) To form the teachers of competence, commitment, consciousness and compassion.
- iii) To give the proper training to in-service as well as Pre-service Teachers and in-service teachers.
- iv) To maintain proper teaching – learning environment within the institution

6.2 Does the Institution has a management Information System

MIS consists of : a) Notice Book, b) G.B. Resolution, c) Finance-sub Committee Resolution, d) Teachers Council Resolution, e) Purchase Committee Resolution, f) Women's Cell Resolution, g) IQAC resolution, etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

T. I. C is one of the members of the curriculum development committee of West Bengal State University. All of our faculties take part in different workshop of curriculum development.

6.3.2 Teaching and Learning

1 Atmosphere of teaching learning is very good. 2. Teachers are efficient and they are empathetic, sympathetic to the students. 3. Classes are regular. 4. T.L.M are used. 5. Supervision is done during internship. 6. Seminar presentation are given by the students. 7. Practical classes are done. 8. Remedial classes are done etc.

6.3.3 Examination and Evaluation

1. Semester system. 2. Internal Evaluation. 3. Continuous Comprehensive Evaluation. 4. Assignment.
Our institution is a Spot Evaluation Centre, all of our faculties take part in evaluation system and some of our faculties are paper setter.

6.3.4 Research and Development

Research work is done in our institution. A room is allotted for research work with computer and internet facility. The scholars can take the library facility. T.I.C is Associate Supervisor,

Library – Computerised, Text Books, Reference Books, Journals, Periodicals & ICT - Internet is available to all the computers in the library.

6.3.6 Human Resource Management

1. For managing students attendance are regularly taken.
2. For Deputed Candidates separate attendance register is maintained.
3. For management of Teaching & Non-Teaching staff there are separate attendance register.
4. Encourages are given for Peer Teaching, Seminar presentation, Development of leadership qualities of effective teachers.

6.3.7 Faculty and Staff recruitment

1. Guest Lecturer recruitment for different method papers.
2. Casual Non-Teaching staff recruitment.

6.3.8 Industry Interaction / Collaboration : Internship

Institutional level Seminar “Inclusive Education - dream to reality by Dr. Parimal Bera – Mon Foundation

6.3.9 Admission of Students

Total no. Of students admitted – 100. As per University as well as NCTE Norm SC -32%, ST -7% & Physically Handicapped – 4%. Category for Deputed – As per Experience of 50 students, for Fresher- In order of Grade Points of 50 students.

6.4 Welfare schemes for

Teaching	To promote research , to encourage to participate in seminar, workshop, Medical facilities, Health checkup etc.
Non teaching	Puja advance, medical facilities, health checkup
Students	Book Bank, Student Aid Fund to economically backward students. medical facilities, Health checkup

6.5 Total corpus fund generated

nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days? : NA

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

No

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No

6.11 Activities and support from the Alumni Association

1. Seminar.
2. Fresher's welcome programme.
3. Blood Donation Camp.
4. Re-Union programme

6.12 Activities and support from the Parent – Teacher Association

Meeting regarding college development.

6.13 Development programmes for support staff : No

To develop computer literacy

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation within the campus, Prohibition for use of Plastic within the college, Smoking is prohibited within the college, premises use of soundless generator, online UPS etc, use of water purifier (through reverse osmosis).

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Re-Union organised by Alumni Association.
2. Exhibition on Teaching Learning materials.
3. Publication of Journal

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Curricular & Co-Curricular activities are conducted as per academic calendar.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Publication of Journals (Educatum).
2. Cultural Exchange programme.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Plantation is done within the college premisses.
2. Environmental awareness programme is done.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- i) Waste Management.
- ii) Proper use of Electricity & Water.
- iii) Smoking is strictly prohibited within the college campus.

8. Plans of institution for next year

1. U.G.C sponsored seminar.
2. Development of infrastructure i.e construction of Auditorium.
3. Enhancement of Research facilities.
4. Arrangement of Guest Lecture.
5. Preparation for NAAC re-accreditation.

Name ^{Dr.} Madhumita Das .

Name Dr. Selamishu

Madhumita Das.
Signature of the Coordinator, IQAC

Selamishu
Signature of the Chairperson, IQAC

NAME : DR. SHREYASHI PALTASINGH

Shreyashi
5.11.15

Principal
G.C.M. College of Education
New Barrackpur, Kolkata-700131